Dave Dunn  
1977 Rock Lane  
Recordville, NY 12345

March 25, 2013

Artist Address

Dear First Name,

I have been listening to your albums for over 30 years and just wanted to write a quick note to let you know how much I appreciate your music. I especially like ALBUM. Anyway, thanks for all the good times. Listening to your music has made my life more fun!

Sincerely,

Dave